



P.O. BOX 32  
 Frederick, MD 21705  
 301-898-2120  
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[www.air-pros.com/LTA](http://www.air-pros.com/LTA)

# Lighter Than Air Insurance Program

## Agent of Record Letter (AOR)

Attention: All Insurance Companies:

Re: Current T.H.E. Insurance Company Policyholder

This is to certify that effective immediately, Aviation Insurance Resources, LLC (**AIR**) is my only authorized agent for the purpose of servicing my current policy with T.H.E. Insurance Company.

I understand that my T.H.E. Insurance company will allow representation of our insurance by only one agency, and that by signing this letter, I am terminating the ability of any other agency (including my current agent) to service, bind, or make changes to my existing policy. I do not authorize any insurance to be placed or bound on my behalf by any other agency without a full and complete quotation, and an accepted proposal.

This letter will remain valid until 30 days past the expiration of my coverage.

Please waive the customary five-day waiting period, as this Agent of Record Letter will not be rescinded.

Sincerely,

\_\_\_\_\_  
 Company Name (if applicable)

\_\_\_\_\_  
 Insured's Signature

\_\_\_\_\_  
 Date Signed

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Expiration Date – Or Unknown

**Return to:** Aviation Insurance Resources (**AIR**)  
 P.O. Box 32  
 Frederick, MD. 21705  
[LTA@air-pros.com](mailto:LTA@air-pros.com) [www.air-pros.com/LTA](http://www.air-pros.com/LTA)  
 301-898-2120 or Fax 301-682-9793